

To,

The Director,

Om Kothari Institute of Management & Research, Kota

Subject: - Resignation from the post of Associate Professor

Dear Sir,

It is with regret that I tender my resignation from my position of Associate Professor at Om Kothari Institute of Management & Research because I have got selected as a Basic Computer Instructor/Anudeshak in Rajasthan Govt. Education Department and will be soon joining in Govt. Senior Secondary School, Raithal (Baran) which I have already informed when the results were out of the same.

My resignation is effective from today.

My last working day will be 24th May, 2023. I appreciate the opportunities for growth and development you have provided. Your support is invaluable throughout the years. I offer my last wishes for the institute continued services.

Please accept the letter as my formal resignation.

Thanking You,

Yours Sincerely,

Dr. Chetan Sharma